



Emergency Drill Documentation Form

Date of Drill:	11/19/2025	
Start Time of Drill:	9:30am	
Type of Drill	Fire	<input checked="" type="checkbox"/>
	Lockdown	<input type="checkbox"/>
	Tornado	<input type="checkbox"/>
Time of Drill:	During Class Period	<input checked="" type="checkbox"/>
	Class Transition	<input type="checkbox"/>
	Lunch	<input type="checkbox"/>
<i>(If other, list the specific type here)</i>	Other:	<input type="checkbox"/>
Exact Time To Evacuate/Shelter/Secure:	7 minutes and 9 seconds	
School Year of Emergency Drill:	2025 - 2026	
Name of person conducting the drill:	Tianna Newby	
Title:	Operations Manager	
Signature:	<i>Tianna Newby</i>	
Date:	11/19/2025	

Note: Keep original, send a copy to be posted on the JRLA website. Must be posted within 30 days of drill.